

PrintingPartners.net

317.635.2282

<b>Request for Estimate</b>	Page 1 of 2
Contact Information	
Your Name	Email
Company Name	Phone
Address	Fax
City, State, Zip	Salesperson
Job Specifications	
Due Date	File provided: • No • Yes • Please design
Quantity	Application: Unknown Quark InDesign Acrobat PDF Illustrator Photoshop Publisher MS Word Other
Job Description	Number of Pages
Printing Specifications	
Flat size	Paper weight
Folded size	Ink: ☐ 1-color ☐ 2-color ☐ 3-color ☐ 4-color process
Paper stock	Spot colors
r aper stock	Prints on: 1-sided 2-sided
Paper color	Times on. = 1 stack = 2 stack
Bindery Specifications	
Perf: ☐ Straight line ☐ Score	Fold type:   Tri-fold  4-panel roll fold  5-panel roll fold  3-panel gate fold  4-panel double gate fold
Die cut: ☐ Standing ☐ Supplied	☐ 3-parier gate fold ☐ 4-parier double gate fold ☐ 4-parier double parallel fold ☐ Z-fold
Drill — how many holes	Letterpress:
Collate:	Emboss or stamp area in square inches
Binding method: ☐ Saddle stitch ☐ Spiral bind ☐ Wire-O bind ☐ Perfect bind	Padding: □ Yes □ No
	Pad glue color: ☐ White ☐ Red



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Request for Estimate  Mailing Specifications	Page 2 of 2
Mailing method: ☐ in Envelope ☐ Self-mailer	Other information
Mailing quantity	
Packaging Specifications	
Box quantities	Shrink wrap in quantities of